Lecturer in Information Technology at Shannon College of Hotel Management

Specific purpose contract, 0.2 FTE Term-Time

Contract Type A

Ref #:011140

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Lecturer in Information Technology at Shannon College of Hotel Management, 0.2 FTE Term-Time, Contract Type A, Specific Purpose Contract

College	College of Business Public Policy and Law (CBPPL)
School	Shannon College of Hotel Management
Post Title & Subject Area	Lecturer in Information Technology, 0.2 Term-Time
Post Duration	Specific Purpose Contract circa 2 years
Level	Lecturer Contract Type A
Reports to	Head of School

JOB ADVERTISEMENT

Applications are invited for an appointment as Lecturer in Information Technology (0.2 FTE Term-Time) at Shannon College of Hotel Management, University of Galway.

Shannon College of Hotel Management, founded in 1951, is Ireland's only dedicated hotel management college with a worldwide outstanding reputation.   In 2015 it became a School of the College of Business, Public Policy and Law, at University of Galway. We offer two Level 8 degrees, preparing students for careers in business and hotel management. Central to our ethos is a focus on intensive practical training, extensive business and language studies and international work placements which ensures students graduate with a bachelor's business degree and 21 months of relevant experience. In addition, since September 2018, we are offering three level 9 post graduate Msc programmes.

The successful candidate will contribute to teaching and examining at Shannon College of Hotel Management; engage in student mentoring, scholarship and research; assist with administration and the development of the Information Technology discipline at the school.

The candidate should be able to teach Information Technology as part of our undergraduate degree curriculum in international hotel management and postgraduate curriculum in business and hospitality. The candidate should also have the ability to teach information technology concepts in a range of business and hotel/hospitality settings. Applicants must have excellent inter-personal, presentation and communication skills and a willingness to take initiative. In addition to having relevant teaching or work experience, the candidate should have a PhD or a professional qualification in the area of proposed appointment, or evidence of significant contribution to the particular area. The candidate should be competent in a range of teaching methods and strategies, should have developed academic administrative skills and be able to work effectively as part of a team and demonstrate flexibility.

For informal enquiries, please contact Ms. Tracy Hegarty, Deputy Head of School.
Email tracy.hegarty@universityofgalway.ie or phone +353 91 497214

Additional information on the School is available at:
https://www.universityofgalway.ie/shannoncollege/

Salary: €63,624 to €101,498 pro rata p.a (applicable to new entrants effective from January, 2011)
This appointment will be made on the Lecturer scale in line with current Government pay policy and in accordance with the terms and conditions of the University's Remuneration policy. QA321-Updated-PP-Remuneration.pdf (universityofgalway.ie)

Closing date for receipt of applications is 17:00 (Irish Time) on 10th July 2025. It will not be possible to consider applications received after the closing date.

Garda vetting may apply.

Appointments will be conditional on work authorisation validation.
Further details are available at www.dbei.ie

For more information and Application Form please see website:
Jobs - University of Galway **Applications should be submitted online.**

Please see further information on how to apply here: [E-Recruit - University of Galway](#) and [Guidelines for On-line Applications (universityofgalway.ie)](#)

Please note that appointment to posts advertised will be dependent upon University approval, together with the terms of the Employment Control Framework for the higher education sector.

At the University of Galway, we celebrate diversity and believe that every candidate can bring unique perspectives, talents and approaches to our University community. We actively encourage applications from all backgrounds regardless of race, religion, ethnicity, gender, family status, civil status, membership of the Traveller community, sexual orientation, disability or age.

We value flexibility and recognise that a work-life balance is essential. We offer flexible working arrangements, including hybrid options, to accommodate the diverse needs of our staff. Our commitment to inclusivity extends beyond recruitment as we foster a friendly and supportive work environment, where all work styles are valued and respected. Join us in shaping a workplace that thrives on diversity, creativity and collaboration.

University of Galway is an equal opportunities employer.

JOB DESCRIPTION

Principal Duties and Responsibilities

You shall undertake such teaching, examining, associated research and other duties as may be required by Údarás na hOllscoile, on the recommendation of the College concerned given with the approval of the Academic Council. You will carry out these duties under the direction of the Head of the School or of an authorised senior member of the staff of the School.

The post-holder duties will include, but not be limited to, the following:

<u>**Teaching**</u>

To give instruction and supervision, as directed by the Head of School, to students of the University in courses and programmes organised by the Shannon College of Hotel Management.

- Such duties to include curriculum and course design, preparation and delivery of lectures, tutorials, project supervision and general examination and other assessment responsibilities.
- Commitment to teaching excellence of students at all levels.
- Conduct examinations and other forms of assessment as appropriate.
- Participate in programme and module development and revision.
- Undertake other teaching duties as may be required by the Head of School.

<u>**Research**</u>

Contribute to research, creative, or innovative activity in a way that aligns with your ongoing practice and expertise. While the primary focus of this part-time role is on high-quality teaching, we welcome applicants who are able to share insights from their research or professional activity through their teaching and, where possible, to engage in collaborative or interdisciplinary projects. Opportunities for dissemination and collaboration will be supported in ways that reflect the scale and scope of the role.

<u>**Contribution and Scholarly Activity**</u>

As part of their contribution to the Shannon College and the wider University community, the post-holder will engage in a proportionate level of academic citizenship. This may include occasional participation in relevant School or College activities and maintaining a visible, professional presence that reflects positively on the College.

The role also encourages appropriate external engagement — whether through scholarly activity (such as reviewing for journals, contributing to professional bodies, or engaging with external examiners), or through sharing expertise with the wider community regionally, nationally, or internationally.

The post-holder will be expected to contribute to the academic culture and reputation of Shannon College, working collegially with others to support its mission. The post-holder shall carry out these duties under the direction of the Head of the School or of an authorised senior member of the staff of the School.
The post-holder shall be a member of College/Colleges in accordance with University Statutes.
The hours of work are those prescribed under the Public Service Agreement in respect of Academic Staff.

ELIGIBILITY REQUIREMENTS

Essential Requirements:

- A PhD **or** A professional qualification in the area of proposed appointment, or evidence of significant contribution to the particular area; ***plus***
- third-level teaching experience or a teaching qualification; ***plus***
- A minimum of 5 years' relevant professional experience (the third-level teaching experience will be counted towards the total 5 years "relevant professional experience".
- Evidence of an ability to teach, inspire and supervise students, communicate ideas and concepts in a teaching and learning environment.
- A strong understanding of how to apply business principles within the discipline of information technology
- A keen interest, understanding and professional experience in information technology and systems, applications, challenges and future trends to enhance students' learning and industry exposure
- Excellent interpersonal and presentation skills.
- Demonstrated ability to work effectively as part of a team and demonstrate flexibility.
- Competent in a range of teaching methods and strategies especially in subjects of this post.
- Ability to communicate effectively to small and large groups of students.

Desirable Requirements:

- Evidence of an understanding of and willingness to use modern teaching technologies and potential for innovative and interactive teaching and curriculum development.
- Academic research activity.
- Track record in delivering and being solely responsible for modules.
- Knowledge of the hotel / hospitality industry.
- Evidence of ability to work on own initiative as well as part of a team.
- Administrative experience in an academic environment or in another professional environment.

The appointment will be made to the School of Shannon College of Hotel Management located at Shannon, Co Clare.

Appendix 1: Competency Framework for Lecturer (Contract Type A) Roles at University of Galway

	Academic Excellence		Leadership Excellence		Organisational Excellence
CORE	• **Excellence in Teaching** *The Lecturer (Contract Type A) develops and delivers quality modules and courses which engage and inspire students at all levels towards deriving optimal benefit from their programmes of study. He/she is confident in using a range of teaching techniques, maintains currency with pedagogical developments and innovations in teaching in their discipline and is focused on continually developing her/his own teaching skills.*	**CORE**	• **Personal Effectiveness** *The Lecturer (Contract Type A) is committed to her/his discipline and to making a high quality contribution through employing excellent planning, organising, communication and decision making skills to achieve their goals and in exercising flexibility in order to meet the multiple and changing requirements of the Lecturer (Contract Type A) role.*	**CAPACITY TO DEVELOP**	• **Strategy & Vision** *The Lecturer (Contract Type A) should contribute to the strategic development of the discipline through an awareness of the wider educational environment, maintaining currency with developments in the discipline and how the School/Discipline can develop in the long term to optimise its contribution to the University's programmes. He/She must have the ability to develop proposals for the development of new modules and courses and engage in interdisciplinary initiatives towards the development of the School/Discipline.*
CORE	• **Excellence in Associated Research** *The Lecturer (Contract Type A) keeps up to date with research developments in her/his field and incorporates same into teaching as appropriate.* He/she engages in the scholarship of teaching.	**CAPACITY TO DEVELOP**	• **Leading Others** *The Lecturer (Contract Type A) must work well with others, providing leadership and direction to students and colleagues in relation to projects or areas of work that they are leading on. In such instances they effectively encourage, support and manage the contributions of others to deliver a project/programme of work to a high level.*	**DEVELOPING**	• **Collegiate & Community Contribution** *The Lecturer (Contract Type A) values and engages in a collegiate approach to working with others, within their own discipline, School, College and University and also within the wider external community. He/She actively seeks to build effective networks and is willing to contribute their time and expertise to University projects.*

Competencies for Lecturer (Contract Type A) Role in University of Galway

ACADEMIC EXCELLENCE

Competency 1: Excellence in Teaching

The Lecturer (Contract Type A) develops and delivers quality modules and courses which engage and inspire students at all levels towards deriving optimal benefit from their programmes of study. He/she is confident in using a range of teaching techniques, maintains currency with pedagogical developments and innovations in teaching in their discipline and is focused on continually developing her/his own teaching skills.

- Provides a high standard of teaching to students across a range of programmes in their discipline
- Provides mentoring and supervision to undergraduate and post graduate students / projects / programmes as required
- Leads on/contributes to the development and review of the curriculum and programmes delivered and encourages other staff to contribute
- Works to keep programmes 'fresh' and maintains currency of programmes informed by research
- Confident teaching student groups of various sizes and at different levels
- Competent and consistent in setting and organising/co-coordinating the marking of examinations
- Demonstrates, through their teaching, strong enthusiasm for their subject area and a high level of up to date knowledge and expertise in their area
- Competent in a range of teaching methods and strategies and is willing to continually evaluate and develop their teaching methods and skills, looking for better ways of teaching
- Open to using technological innovation as part of their teaching and keeps up-to-date with developments in this area
- Organises and structures their teaching logically to help maximise learning and ensure a good student experience
- Demonstrates a commitment to students and gives the time and effort to engage with, and be accessible to students
- Has the ability to give constructive and timely feedback and advice to students
- Balances a concern for students with a focus on being consistent and equitable in their treatment
- Benchmarks against those relevant programmes in other universities and aims to ensure that programmes are of a high standard
- Works with students to promote ideas of academic integrity, including the avoidance of plagiarism
- Embraces new modes of teaching and learning

Competency 2: Excellence in Associated Research

The Lecturer (Contract Type A) keeps up to date with research developments in her/his field and incorporates same into teaching as appropriate.

- Keeps up to date and maintains currency with associated research that furthers the School / Discipline
- Contributes to and supports the research priorities and activities at School / Discipline level
- Builds up collaborative links and networks with external organisations and keeps up to date with research and what is happening in the relevant international research area
- Attends relevant conferences, and works with industry and other relevant external bodies to keep knowledge relevant
- Provides supervision and guidance in relation to the research of students, motivating and encouraging them to help them overcome problems
- Engages/seeks opportunities in the scholarship of teaching and learning

LEADERSHIP EXCELLENCE

Competency 3: Personal Effectiveness

The Lecturer (Contract Type A) is committed to her/his discipline and to making a high quality contribution through employing excellent planning, organising, communication and decision making skills to achieve their goals. He/She will exercise flexibility in order to meet the multiple and changing requirements of the Lecturer (Contract Type A) role.

- Demonstrates excellent planning, organisation and prioritisation skills, to effectively meet deadlines and to deliver to high standards across the areas of teaching, associated research and administration
- Has good time management skills to manage workload
- Has a reflective approach to their own work and can consistently review it in order to ensure it is of a high standard
- Flexible and adaptable in managing competing demands while protecting core values
- Shows a strong commitment to keeping up to date and maintaining professional competence
- Is resilient and maintains a positive outlook in challenging and pressurized circumstances
- Takes a balanced approach to the demands of the role and is flexible with what the role encompasses
- Understands the importance of programme innovation, related budget management and raising programme funds

Competency 4: Leading Others

The Lecturer (Contract Type A) must work well with others, providing leadership and direction to students and colleagues in relation to projects or areas of work that they are leading on. In such instances they effectively encourage, support and manage the contributions of others to deliver project/programme of work to a high level.

- Works constructively within a collective collegiate structure
- Consistently works with others to ensure high standards in all aspects of the role
- Is able to get the most of out of people and to secure their support and cooperation in relation to work they are leading/managing
- Gives clear instructions in relation to the contribution expected from others
- Has the ability to manage and encourage others to deliver what is required
- Actively supports the career development of students and newer colleagues
- Organises and delegates work in a way which is consistent and fair and makes best use of resources
- Understands the importance of, and can use a range of strategies to, motivate students and colleagues
- Takes the initiative to put good ideas into practice

ORGANISATIONAL EXCELLENCE

Competency 5: Collegiate and Community Involvement

The Lecturer (Contract Type A) values and engages in a collegiate approach to working with others, within their own discipline, School, College and University and also within the wider external community. He/She actively seeks to build effective networks and is willing to contribute their time and expertise to University projects.

- Actively builds strong internal and external networks and collaborative links
- Takes time to build up positive working relationships with others and treats everyone fairly and with respect
- Assumes administrative/organisational roles and tasks to help ensure the smooth running of the School/Discipline
- Acts as chair on committees or acting as representative at school/college/university level and works to develop the skills needed to perform these roles effectively
- Makes an effort to understand and take account of different people's views and perspectives
- Encourages students to get involved in relevant external groups also, where appropriate
- Supports colleagues internally and cooperates with other universities in initiating collaborative programmes
- Possess the skills required to achieve a balance between internal requirements and external requirements
- Participate in relevant professional organisations/networks as appropriate

Competency 6: Strategy and Vision

The Lecturer (Contract Type A) should contribute to the strategic development of the discipline through an awareness of the wider educational environment, maintaining currency with developments in the discipline and how the School/Discipline can develop in the long term to optimise its contribution to the University's programmes. He/She must have the ability to develop proposals for the development of new modules and courses and engage in interdisciplinary initiatives towards the development of the School/Discipline.

- Has a clear overall vision for what the School/Discipline is trying to achieve and how their work fits in with the overall direction
- Understands how the discipline is developing and brings this to bear on their work
- Undertakes relevant benchmarking against other organisations and avails of opportunities to increase understanding of best practice
- Identifies opportunities for new modules and programmes by assessing what will be viable and of interest in the long term
- Creates, and takes advantage of, opportunities to market programmes to attract high quality students
- Able to negotiate whilst recognising the realities and the resource restrictions and is willing to change and adapt to meet future needs

Ollscoil na Gaillimhe

University of Galway

PROFILE OF THE UNIVERSITY

The University at a Glance:
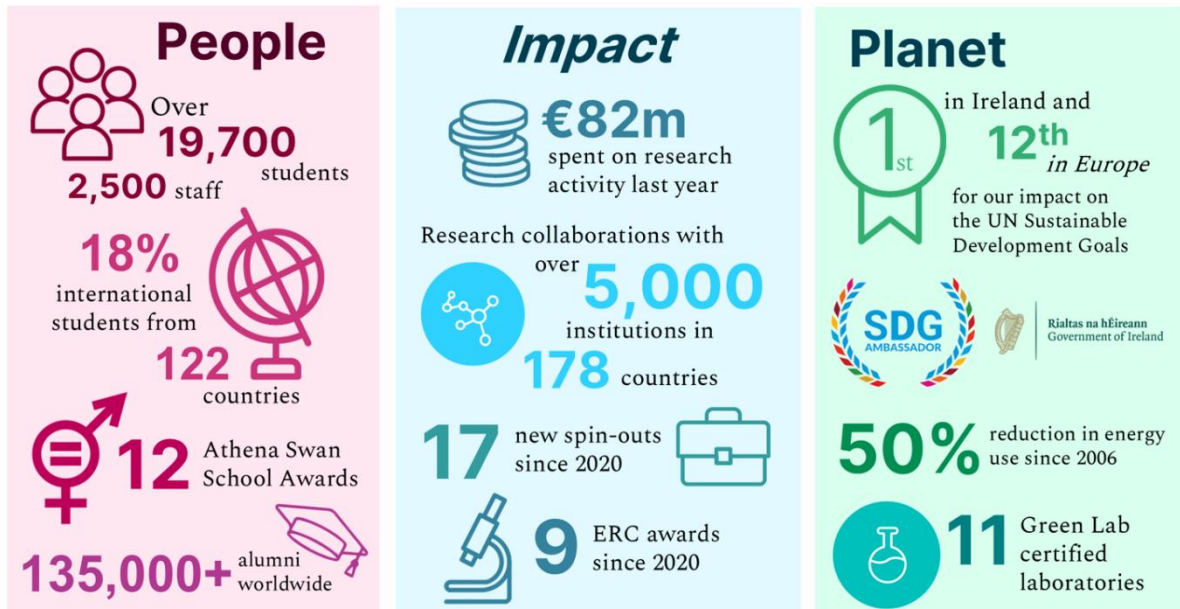
The University Management Team

The University Management Team (UMT) is responsible for the executive day-to-day management of the University. UMT is led by the President who is the Head and Chief Officer of the University. Our current Interim University President, Professor Peter McHugh, was appointed in 2024. You can read more about him at: www.universityofgalway.ie/president

Acting under the President, the members of the University Management Team (UMT) each have specific leadership responsibilities for delivery of the University's objectives in education, research and management of the organisation. You can see the full UMT membership in the organisational chart above.

Find out more about the University's Governance and Management structures at: www.universityofgalway.ie/governance/the-kube-the-governance-hubhttp://www.universityofgalway.ie/governance/the-kube-the-governance-hub

Colleges and Schools

The University has four Colleges:

- College of Arts, Social Sciences & Celtic Studies
- College of Business, Public Policy & Law
- College of Medicine, Nursing & Health Sciences
- College of Science & Engineering

Each of the Colleges is led by an Executive Dean. Within each College, decisions are taken by College Boards, chaired by the Executive Dean, and including the Heads of each School in the College.

For more information on Colleges, Schools and Disciplines, visit:

www.universityofgalway.ie/colleges-and-schools

College	Schools
College of Arts, Social Sciences & Celtic Studies	School of Political Science & Sociology
	School of Psychology
	School of Education
	School of Geography, Archaeology & Irish Studies
	School of English & Creative Arts
	School of History & Philosophy
	School of Languages, Literatures, & Cultures
College of Business, Public Policy & Law	J.E. Cairnes School of Business & Economics
	School of Law
	Shannon College of Hotel Management
College of Medicine, Nursing & Health Sciences	School of Health Sciences
	School of Medicine
	School of Nursing & Midwifery
College of Science & Engineering	School of Biological & Chemical Sciences
	School of Computer Science
	School of Engineering
	School of Mathematical & Statistical Sciences
	School of Natural Sciences

Strategic Plan 2020-2025

In January 2020, following widespread consultation, the University published *Shared Vision, Shaped by Values,* the University's strategic plan for the period 2020-2025. It is structured around four core values debated and defined by the University community: Respect, Openness, Sustainability and Excellence. Over 50 Flagship Actions for implementing the strategy are articulated under each value. A further section entitled 'Building for the Future' articulated the University's plans for campus development in the years ahead.

- **Strategic Plan:** You can read the strategic plan at:
  www.universityofgalway.ie/strategy2025
- **Halfway Progress Report:** In December 2022, the University published a halfway report on our progress towards strategy implementation. You can read the report (internal access only) at:
  https://nuigalwayie.sharepoint.com/sites/UniversityStrategy-HalfwayReport. Or request a copy from the Director of Human Resources.
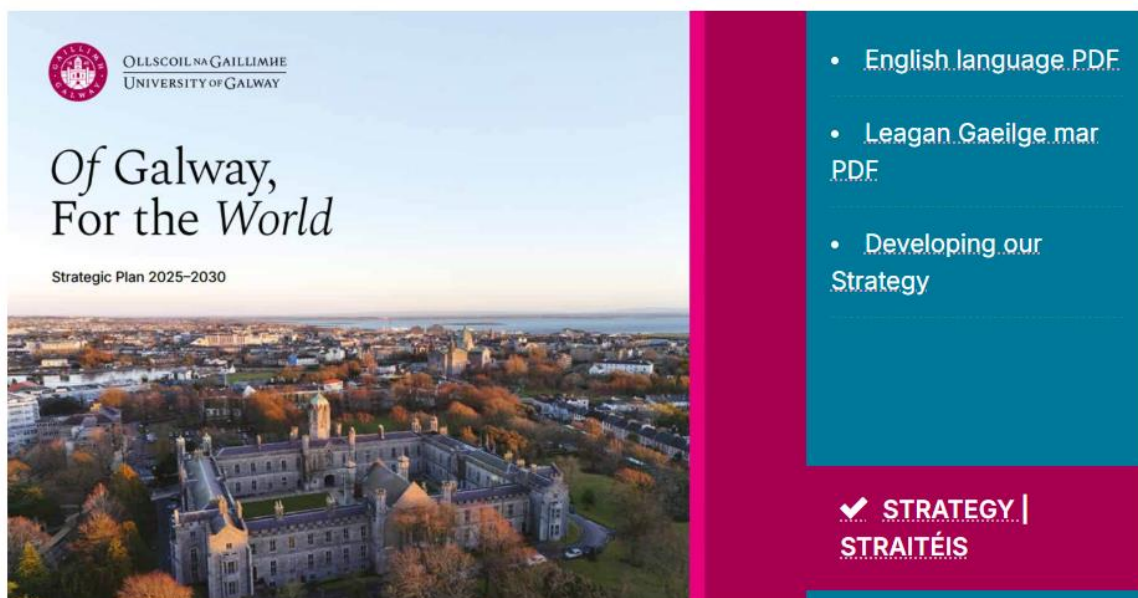
- **Strategic Plan:** You can read the strategic plan at: [Strategy | Straitéis 2025-30 - University of Galway](https://www.universityofgalway.ie)

Our new strategic plan was developed through 18 months of consultation with our university community, with external partners in our city and region, and with the input of experts and supporters from around the world. Despite the diversity of inputs, the message was consistent:

- Be clear in our purpose and our core activities
- Communicate our distinctiveness
- Demonstrate our global impact
- Invest in our organisation to make it an effective university to work in and work with.

Our new strategy focuses on our core mission as a university to nurture talent and generate knowledge for the world. It articulates our ambition to make a distinctive impact through our research and innovation. It demonstrates our drive to enhance our education for the future, both in the excellence of our teaching and learning and the quality of our student experience. And it commits us to investing in our organisation and infrastructure to make it a more effective, sustainable and empowering place for our people.

We have stated these ambitions clearly and concisely. We now warmly welcome the engagement of our university community,
and we invite the community to respond in inspiring and impactful ways. And we invite and encourage partners who share our vision to reach out and join us on our journey.

Building upon our strategic priorities, we have used this opportunity to engage staff, students and partners to define what makes us stand out, in terms of:

- Our Distinctive Place
- Our Research Pillars
- Our Galway Graduates

These have been informed by our shared experience of working and studying in University of Galway, and by external perspectives of our reputation. We will use this framework to guide us in our strategic planning and to communicate our distinctiveness with the world.

To give confidence to our community and partners that we listened to your feedback, we have also detailed where we plan to invest in our organisation in our Priority Initiatives and where we will evidence the impact of our actions in our Measures of Success.

In such a large and complex organisation, we have identified those Key Enablers that support excellence across our activities. Guiding us in our actions, and setting standards of behaviour for our university, our people and partners, we have articulated five Core Values informed by student and staff feedback: Excellence, Respect, Openness, Sustainability, and Belonging. **Student Body**

The total student body, including part-time learners, comprises over 20,000 students, over 25% of whom are studying at postgraduate level.

Over 18% of our students were from outside the island of Ireland, coming to study in Galway from over 122 different countries worldwide. Through the Global Galway project, we are seeking to grow our international diversity further through a greater focus on international recruitment, mobility and partnerships.

Research

University of Galway is a globally focused research-intensive university. We recognise that research areas are neither standalone nor static. The problems of the world are not solved from just one perspective. With our knowledge of global challenges, national policy and regional needs our research areas enable an interdisciplinarity approach and impact.

Our research community achieved over €110m in EU research funding during the 2014-2020 programme period. We are now firmly focused on the 2021-2027 programme cycle, with ambitions to achieve in excess of €150m of EU research funding, including Horizon Europe. In 2023, the University had a record €82m annual spend in research, across a breadth of research areas. Engaging with our partners locally, nationally and worldwide, our current university strategy (Strategic Plan 2020-2025) invites ambition in research that underpins the following areas:

- Enhancing policy and society
- Enriching creativity and culture
- Improving health and wellbeing
- Realising potential through data and enabling technologies
- Sustaining our planet and people

These areas are aligned to the work of our Research Institutes, including:
- Data Science Institute
- Ryan Institute for advancing sustainability and innovation
- Institute for Lifecourse and Society
- Institute for Creativity
- Institute for Clinical Trials
- Institute for Health Discovery and Innovation (launched in October 2024).

For more information on our research institutes, centres and units, visit:

www.universityofgalway.ie/our-research/listings/research-centres-institutes-and-units.html

Staff

The University employs approximately 2,500 staff, including full-time and part-time, which includes approximately 1,000 academic staff.

Human Resource issues are managed within the Human Resources Office, under the direction of the Director of Human Resources. In 2023, a new Hybrid Working Policy was launched to facilitate more flexible working arrangements in a post-Covid environment.

Finances

The University is its own financial authority and has an annual income of over €350m, including contract research income of over €70m. The sources of income are Student Fees (approx. 40%), State Grants and Pension funding (approx. 30%), Research Income (20%) and Miscellaneous (10%).

The University and the Irish language

The University's commitment to the Irish language was first set out in the University College Galway Act 1929 and this was reiterated in the University College Galway (Amendment) Act 2006, which states that one of the principle aims of the university is "the provision of education ... through the medium of the Irish language".

The University's Strategy 2020-2025 goes even further and commits to developing and implementing an ambitious and future-focused strategy for the Irish language, in partnership with national stakeholders and Gaeltacht communities, based on our values of respect and sustainability. In 2021, the University published its first Irish Language Strategy and appointed its first Irish Language Officer.

Irish language programmes are delivered primarily through the Discipline of Irish and through Acadamh na hOllscolaíochta Gaeilge, our Irish language academy, which has three centres located in the Gaeltacht.

Our Region

Our regional footprint includes five Medical Academies, three Gaeltacht centres, off-campus research sites in Connemara and the Burren, and a satellite campus in Shannon College, Co. Clare.

Our Campus

The main University Campus, with an area of some 105 hectares in the heart of the city of

Galway, is attractively situated on the west bank of the River Corrib, and stretches from Nuns' Island in the south to the Sports Grounds in Dangan to the north. Other teaching and research facilities are located outside the city in An Cheathrú Rua, Carna and Mace Head in Connemara, in Shannon, Carron and Finnevara in Co. Clare, and in Gaoth Dobhair in Co. Donegal. The University's medical students and researchers benefit from on-the-ground Medical Academies located in hospitals throughout the region from Portiuncula University Hospital in Co. Galway to Letterkenny University Hospital in Co. Donegal.

Building for the Future: The University is in the process of finalising its masterplan for the years ahead, which will include the Nuns' Island creative and innovation district in Galway city centre. Recent years have seen some significant additions to campus, including:

- Clinical Simulation Facility: completed in 2022
- Dunlin Village on-campus student accommodation (674 beds): completed in 2022

The following construction projects have been commenced or approved in recent years:

- Learning Commons (new Library): construction commenced in 2024
- Water Sports Centre: planning permission approved in 2023

- New Law School: design for planning in progress
- New Pharmacy School: funded to planning stage
- New Medical School: funded to planning stage

Sustainability

Sustainability is one of the University's core values and we are recognised as a leader in the transition to a sustainable future. We are committed to the SDGs at an institutional level on multiple levels:

- As a signatory to the SDG Accord, we have committed 'to align all major efforts with the SDG targets and indicators, including through our education, research, leadership, operational and engagement activities' and to 'share our learning'.
- Our Climate Action and Sustainability Policy formalises our commitment 'to lead the transition to a sustainable future by embedding the SDGs into all our major efforts'.
- Our Sustainability Strategy 2021-2025, which is mapped to the SDGs, sets out our vision across the campus and beyond.

In the past three years we have been ranked First in Ireland and Top 50 worldwide in the Times Higher Education Impact Rankings for our progress on the SDGs. In 2023, we established a new Sustainability Office to lead the implementation of our Sustainability Strategy and to embed sustainability across our curriculum and operations.

Through the work of the University's Sustainability Office, the Community and University Sustainability Partnership, colleagues in Buildings and Estates and other university operations, and our Student Societies, we have advanced understanding and action on the urgent need for sustainability, using a Learn – Live – Lead model. Since 2006, we have achieved over 50% reduction in energy usage, exceeding our targets. In 2021, we established our carbon footprint, and we are actively working towards achieving carbon neutrality by 2050.