



OLLSCOIL NA GAILLIMHE
UNIVERSITY OF GALWAY



HR EXCELLENCE IN RESEARCH

Health Innovation Hub Ireland – Research Associate

College of Medicine, Nursing & Health Sciences, University of Galway

Ref. No. 011144

JOB ADVERTISEMENT

Applications are invited from suitably qualified candidates for a full time (1.0) fixed term position as a **Research Associate/ Project Manager for Health Innovation Hub Ireland**, within the College of Medicine, Nursing & Health Sciences at the University of Galway. This position is funded by Enterprise Ireland and the HSE under a grant award. The post is available from June 2025 until 30 June 2026, subject to a successful six-month probation period. The role has the possibility of renewal for an additional 5 years, subject to external review.

Health Innovation Hub Ireland (HIHI):

Health Innovation Hub Ireland (HIHI) is a government funded initiative that seeks to support the development and implementation of innovation in healthcare. It provides industry with better access to the healthcare system to develop and test their technologies. HIHI is a partnership of clinical and academic centres brought together with the shared objective of accelerating healthcare innovation and commercialisation, addressing healthcare challenges and impacting jobs and exports.

HIHI's innovation office in University of Galway is based within the Lambe Institute on hospital grounds. The office is strategically located beside a networking hub for groups across the university and hospital.

HIHI is a highly collaborative environment with team-members based in Galway, Cork and Dublin who work closely with HSE hospital groups (including the Saolta University Healthcare Group in the West) and community care services. Our stakeholders include Enterprise Ireland, the HSE, and partner academic institutions, Clinical Research Facilities (CRFs), hospital groups, patient groups and industry. Further detail at www.hih.ie.

Salary: Research Associate salary scale €45,846, - €58,481, per annum, (subject to the project's funding limitations), and pro rata for shorter and/or part-time contracts.

The default position for all new public sector appointments is the 1st point of the salary scale. This may be reviewed, and consideration afforded to appointment at a higher point on the payscale (subject to the project's funding limitations), where evidence of prior years' equivalent experience is accepted in determining placement on the scale above point 1, subject to the maximum of the scale.

[\(Research Salary Scales - University of Galway\)](#)

Closing date for receipt of applications is 17:00 (Irish Time) on Thursday June 12th, 2025. It will not be possible to consider applications received after the closing date.



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JOB DESCRIPTION

HIHI Galway is seeking to recruit a highly dynamic and motivated individual as Research Associate/Project manager to support national Health Innovation Hub Ireland team activities in engaging with healthcare professionals and industry in a full-time capacity. The role of project manager will also support the research activities of HIHI Galway.

This role offers an exciting opportunity for someone looking for a new challenge wishing to join a focused team working at the frontline of healthcare innovation.

Duties:

- Conduct the HIHI programme of research and engage with national HIHI team to deliver current projects under the supervision of the HIHI Location Manager
- Conduct individual and/or collaborative research and innovation projects in a variety of healthcare and healthcare technology fields
- Determine appropriate methodologies for research and innovation projects, with advice and support as appropriate
- Collaborate with colleagues on areas of shared research interest including current and prospective HIHI projects
- To have knowledge and understanding of the policy, practices and procedures, relevant to the role and to HIHI's objectives, (e.g. Commercial Awareness, Research Ethics, Knowledge Transfer, Patents, Intellectual Property Rights, Health and Safety, Equal Opportunities & Diversity)
- Complete the administrative work to support the HIHI programme
- Contribute to costing research proposals and projects, and assist in the financial management of a research project
- Manage own research budget, if any, and keep records as directed and in line with Funder/University policy as appropriate
- Support the local and national HIHI team in the co-ordination and management of innovation calls
- To carry out any additional duties as may reasonably be required within the general scope and level of the post
- Demonstrate a systematic understanding of healthcare innovation
- Demonstrate the ability to manage a research project in healthcare innovation
- Contribute to the continued delivery of the HIHI communication strategy to raise the profile of HIHI and current projects
- Engage in promotional activities to maximise the reach of the programme at a national level, including travelling to various locations nationally and delivering presentations to HSE and academic employees
- Organise and deliver webinars and seminars
- Co-ordinating day-to-day project activities, including planning, organizing and communication
- To work with the Galway team to track the status and ensure delivery of all actions, deliverables and outcomes related to current projects
- Ensure best practice in terms of data protection and ethics across all Health Innovation Hub Ireland activities (Know the legal requirements regarding data protection and confidentiality data protection requirements)



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- To coordinate and perform a variety of independent tasks and team activities involved in the collection, analysis, documentation and interpretation of information/results
- Present on project progress and outcomes e.g., to team members and stakeholder as agreed with the manager
- To coordinate and participate in the development and delivery of workshops, forms, questionnaires and the application of qualitative and quantitative research techniques
- Keep appropriate records and use the university SharePoint systems and databases
- Manage project resources appropriately e.g., coordinate the procurement & provision of consumable items for the project within budget
- Understand and promote all HHI activities where appropriate

There may be opportunities within this role to engage in other HHI projects where relevant.

Qualifications:

ELIGIBILITY REQUIREMENTS

Essential Requirements:

- MSc qualification in life sciences plus 4 years full-time relevant research experience
- Proven Track record in delivering projects in a research environment or in industry or in healthcare
- Strong project management and organisational skills, including processing data, presenting results, and reporting
- Excellent IT skills
- Experience with ethics applications for Research Ethics Committees within healthcare
- Experience in delivering webinars
- Ability to write both technical and non-technical pieces
- Willingness to travel nationally

Desirable Requirements:

- Previous experience of working in an innovation or healthcare technology role
- Data Protection/GDPR training or experience
- Strong working knowledge of Excel, web editing, and databases such as SharePoint and Smartsheets
- Digital media skills with online surveys, social media, etc.
- Self-motivated, high level of initiative and excellent attention to detail
- Worked successfully in a team environment
- Drivers licence
- Track record of successful projects in healthcare innovation
- Excellent communication, interpersonal and presentation skills
- Experience with University of Galway Agresso as web requisitioner



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CONTINUING PROFESSIONAL DEVELOPMENT

Continuing Professional Development/Training:

Researchers at University of Galway are encouraged to avail of a range of training and development opportunities designed to support their personal career development plans. University of Galway provides continuing professional development supports for all researchers seeking to build their own career pathways either within or beyond academia. Researchers are encouraged to engage with our Researcher Development Centre (RDC) upon commencing employment - see [HERE](#) for further information.

FURTHER INFORMATION/LINKS

- **TO APPLY:** [Search Current University of Galway vacancies](#). Applications must be submitted online.
 - [How to apply guide](#)
- For informal enquiries, please contact **Geraldine O'Flynn, Manager** Health Innovation Hub Ireland, College of Medicine, Nursing and Health Sciences, Email: geraldine.oflynn@universityofgalway.ie
- [University's Strategic Plan](#)
- [Working in Research at University of Galway](#)
- [Moving to Ireland \(Euraxess\)](#)
- [Applicant Information](#)
- We reserve the right to re-advertise or extend the closing date for this post.
- University of Galway is an equal opportunities employer.
- All positions are recruited in line with Open, Transparent, Merit (OTM) and Competency based recruitment.



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