

eRecruitment Applicant Guidelines

Applying for a Vacancy

- Select the **job title** of the position you wish to apply for and select:
Apply for Job
- First, complete **Applicant's Personal Details** and select:
Save and Next
- Once saved, this will bring you to the checklist of sections to be completed. The **completed sections will be indicated with a tick mark** as below.

Section	Completed
Applicant's Personal Details	<input checked="" type="checkbox"/>
Upload Your Curriculum Vitae	Mandatory
Academic/Professional Reference Details	Mandatory

- When all sections have been completed, please read the **Terms and Conditions** and click the checkbox below.

Section	Completed
Applicant's Personal Details	<input checked="" type="checkbox"/>
Upload Your Curriculum Vitae	<input checked="" type="checkbox"/>
Academic/Professional Reference Details	<input checked="" type="checkbox"/>
By clicking on the checkbox you agree to the Terms & Conditions as outlined in the document <input checked="" type="checkbox"/>	

- When you're ready to submit your application, simply select:
Submit
- Otherwise, if you would like to save your application and return to it later, select:
Save for later
- If you would like to search or apply for another vacancy, select **Search Vacancies**:

Menu
<ul style="list-style-type: none"> > Home Page www.maynoothuniversity.ie Search Vacancies > Your Application History > My Account > Terms & Conditions > Logout